

**GEORGIA TECH YOUTH PROGRAMS**  
**STAFF & VOLUNTEER CODE OF CONDUCT FOR ONLINE PROGRAMS**

Georgia Tech is committed to the safety and well-being of minors. Authorized staff and volunteers should be positive role models and treat others with respect, courtesy, and dignity. Authorized staff and volunteers must abide by Georgia Tech policies, University System of Georgia policies, and state and federal laws.

As an authorized staff or volunteer working in online programs for minors, I hereby agree as follows:

- I will maintain appropriate boundaries at all times by only communicating with participants through official or designated Program platforms during Program scheduled events or for purposes directly related to the Program.
- I will not engage in private communications with minors.
- I understand that two or more program staff must participate in all online interactions with minor participants.
- I will immediately report any reasonable suspicion or knowledge of abuse of a minor to the Georgia Tech Police Department and the appropriate supervisor or program director who can take immediate action.
- I will not communicate to a minor in a sexual or other inappropriate manner.
- I will not allow minors to access sexually explicit materials.
- I will not engage or allow minors to engage me in romantic or sexual conversations or relationships.
- I will not meet with minors outside of established program locations or outside of established times. Any exceptions require written authorization from both the parent and the program organizer and must include more than one authorized adult and program staff.
- I will not invite or meet minors at my home or other location or accept their invitations for the same. Any exceptions require written authorization from both the parent/guardian and the program organizer and must include more than one authorized adult and program staff.
- I will not share personal information, social media sites, passwords, sensitive information, e-mail, phone, or social media accounts of minor participants.
- I will dress appropriately when on video.
- I will not use Program content, contacts, images or video for any personal use or outside the scope of this Program.
- I will respect data and online security and privacy expectations of minors. I will not record, take screenshots or images, unless authorized for Program purposes.
- I will not accept or give gifts to minors without the knowledge of their parents or guardians.
- I will not inflict any physical or emotional abuse on minors to include, but not limited to, humiliating, ridiculing, or degrading minors.

- I will not use or be under the influence of alcohol or illegal drugs at any time while working with minors.
- I will not use profanity, vulgarity, or harassing language in the presence of minors at any time.

My signature below confirms that I have read and understand this Code of Conduct. My signature further confirms that I agree to abide by this Code of Conduct. Failure to abide by this Code of Conduct may result in sanctions against me, including but not limited to, termination and/or criminal prosecution.

Print Full name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Program Name \_\_\_\_\_